Saudi Aramco Schools

Central Office, Box 73, Dhahran, 31311, Saudi Arabia

November 9, 2006

It's a pleasure to write a statement of reference on behalf of Kevin Graham and Lookout Management Inc. We acquired the expertise represented by Kevin for the specific purpose of developing survey instruments for parents and students that would enable Saudi Aramco Schools to more effectively assess our successes and identify specific areas for further attention consistent with our commitment to continuous improvement. Kevin worked collaboratively with both the administrative team and members of the School Board to develop instruments that have been successfully administered to both our parent community and our students. The success of the initial survey design has prompted us to continue to work with Kevin for the purpose of designing a survey instrument that has recently been administered to the staff of Saudi Aramco Schools.

Throughout the course of our working relationship with Kevin it's been readily apparent that he possesses both the experience and expertise required to "add value" to those organizations that are deeply committed to directing their efforts to further improvement. Kevin's comprehensive analysis of the survey data has contributed to a rich conversation at multiple levels within our organization. Clearly this work has been the catalyst for affirmation of practices that we believe to be "best in class" while also assisting us to identify specific areas in which we can further improve in our journey to become a preeminent school system.

Respectfully submitted,

Brent Mutsch, Ed.D.
Superintendent
Saudi Aramco Schools