



William Mitchell, B.A., M.Ed.  
Headmaster

April 17, 2002

MAKING ROOM  
FOR THE FUTURE  
*The Campaign to Sustain  
Our Excellence*

Mr. Kevin Graham  
President  
Lookout Management Inc.  
23 Chestnut Hill  
London, ON N6K 4J5

Dear Kevin:

This letter is long overdue; nonetheless, I want you to know how much we have valued the work you did for us in compiling our first comprehensive Alumni Satisfaction Survey. It was very helpful to have the instrument tailored to the School's specific needs, and your attention to detail throughout the process, including your presentations to the Management Committee and to the Board of Directors, was excellent.

As you now, our focus has been on our building project; consequently, we are delaying further surveys at this time but do intend to continue on the tentative schedule I mapped out with you in due course. I will certainly be in touch with you about the timing and am hopeful about similar good results with other constituencies.

Again, many thanks for your consistent and thorough approach in all things.

Sincerely,

A handwritten signature in black ink that reads "William Mitchell".

William Mitchell  
Headmaster

WM/bm